

Minutes

Resort Improvement District No. 1 Emergency/Disaster Planning Committee

Committee Meeting

Location: Shelter Cove Fire Station Meeting Hall
9126 Shelter Cove Road, Shelter Cove, California
Date: March 15, 2018
Time: After the Regular Board Meeting - 12:20 p.m.
Posted: March 12, 2018

We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Committee's Discussion of the item.

A person addressing the Committee will be limited to five (5) minutes (Board Policy 5030) unless the Chairperson of the Committee grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Committee.

- I. Call to Order: Susan Fox called meeting to order at 12:20 p.m.
- II. Roll Call:

Susan Fox, Director/Chairperson, Present
David Sommer, Director/Member, Present
Sal Gurreri, SCVFD Chief/Member, Present
Cheryl Antony, Firefighter/Member, Present
Nick Pape, SCVFD Captain, Absent
Evan Piercy, C.E.R.T./Member, Present

- III. Public Comment: **Tsunami Siren soon. People will get used to hearing the Noon Whistle (Chimes)?**
- IV. Approval of Minutes

Minutes from February 22, 2018 approval. Approved unanimously.

V. Discussion Items

1. Tsunami/Emergency Sirens. Install and training update.

Good PR: Send info and pictures to OES and Press. Nick: All is ready for the test. Looks good. Need to change name to Emergency Notification System rather than Tsunami Siren. Nick will set up phone system.

2. Review of edited plan and homework assignments

Evan had a few corrections. Susie has two Appendices with phone numbers and will bring completed copies to next meeting.

Volunteers like C.E.R.T. need an I.D. Badge. Need to get more vests and a plastic I.D. pouch.

Discussion from Nick's input: Need a policy/Plan for who notifies people and for what. More sirens for Zoo and Toth for wildfires? Who can activate sirens? May need to purchase more equipment. Can we activate phone lines? Training and Manual for Emergency Notification System operation next week.

Evan getting ready to print outboard for review and then to OES.

RID Continuity Plan will be added to Appendices.

3. C.E.R.T. page on District web site review/corrections status update

In work. E. Piercy will work with Staff as time permits. Additionally, the District will lose its current site provider soon. Wait until new Web Page has been established.

4. Fuel and supply information for Humboldt O.E.S.

Work in progress. Susie will forward to Humboldt O.E.S.

5. Coordination with Mendocino O.E.S. for ocean evacuations.

Will work with Humboldt O.E.S. and Harbor Commission requesting assistance with this.

6. “Evacuation Site” at R.I.D. Pole Yard – What do we have and what do we need? Evacuation Site vs. Shelter.

Pole Yard will be a TRA (Temporary Refuge Area) not a shelter. May work well for animals. Need to stage comfort items should evacuees have to remain there for some time. Also need to clear trees and ensure it is earthquake safe (i.e., Power lines and such).

Is new Community Center earthquake safe?

Need to ensure evacuation sites are safe & useable.

7. Distribution of emergency/disaster info to the public.

Susie will print Tommy Tsunami coloring books. Those and other educational pamphlets will be distributed at RID Office.

VI. Overlooked Issues

Tasks to be assigned in the future:

Clean and air out CERT Container.

Have trees around Fire Dept/RID building cleared and or fire safe'd.

Chief Sal to Susie – See if we can get key and permissions from BLM for Call Box at Black Sands Beach location. We will maintain it.

Satellite Phone – Susie will check records and/or start research again.

Need to work on many fire related prevention/mitigation projects in the future. (See hand-written notes.)

VII. Adjournment of Meeting

Meeting was adjourned at 1345 p.m.

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